

Information for Student Visa holders

Your responsibilities and Istituto Marangoni's reporting duties

As a Student visa holder, you are bound by certain responsibilities under the conditions of your visa.

These responsibilities include but are not limited to:

- Providing us with sight of (by original or copy) your passport, entry visa or other evidence of arrival into the UK (if applicable), Biometric Residence Permit (BRP) or digital evidence of your immigration status where this has been issued.
- Keeping us informed of your up-to-date UK contact details (UK mobile number, residential address, and personal email). You should notify us within 7 days of any change in your contact details taking place.
- Responding promptly to any communication from the admissions office, visa compliance team, student services or any other element of the School, particularly when you are contacted about your immigration status or matters relating to your studies.
- Re-enrolling promptly for your course each academic year (when applicable).
- Showing commitment to, and full engagement with your studies, ensuring that you meet the progression and attendance requirements without significant gaps or absences.
- Adhering to the policies and regulations applicable during your studies. This includes policies and regulations covering study suspensions, deferrals or withdrawing from your course.
- In the case of visa cancellation for any reason, providing us with evidence of your departure from the UK or (where applicable) applying for an alternative visa to remain in the UK.
- Quickly informing us and UKVI of any errors on your entry visa or BRP, reporting the error to UKVI (<https://www.gov.uk/biometric-residence-permits/report-problem>). Errors on digital permissions should also be reported to us and UKVI (<https://www.gov.uk/view-prove-immigration-status>).
- Promptly informing us of any problems relating to your immigration status not specifically listed above by contacting visa.london@istitutomarangoni.com
- Taking quick action to report the loss or theft of your BRP should this happen. You will need to inform us and the UKVI (<https://www.gov.uk/biometric-residence-permits/loststolen-damaged>).

As a student visa sponsor, Istituto Marangoni is obliged to:

- Ensure that you possess the correct immigration permission to study with us.
- Restrict enrolment to courses for individuals who are unable to demonstrate the correct immigration permission to study.
- Maintain up-to-date records of your immigration status documentation and your UK contact details throughout the entire duration of your study relationship with us.
- Monitor your attendance, engagement and progression with reports being submitted to UKVI where required:
 - a) If you miss 10 consecutive days of teaching without authorisation;
 - b) If you fail to engage satisfactorily with your studies for 60 days (30 days if outside the UK);
 - c) If your overall attendance and engagement is poor, indicating a higher risk of academic failure. Such reporting may result in the termination of your visa.
- Notifying UKVI of any changes in your student status, including suspension of studies, withdrawal (leading to visa cancellation), starting a work placement, making changes to work placement arrangements, changes to your course and finishing your course earlier than expected according to your CAS.
- Reporting to UKVI where we have reason to believe that you are breaking the law or acting against the conditions of your visa.
- Reporting to UKVI when you successfully complete your course to confirm your eligibility for a graduate route visa application (if applicable to your level of study)

For any further questions about your visa or immigration status, please contact Istituto Marangoni London's Visa Manager (visa.london@istitutomarangoni.com).