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STUDENT HANDBOOK

Istituto Marangoni · Dubai

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INDEX

Table of Contents

1. Welcome to Istituto Marangoni 4
2. History of Istituto Marangoni 4
   0.1. Vision 4
   1.1. Mission 5
   1.2. Core Values 5
   1.3. Goals 5
3. Equal Opportunities 6
4. Purpose of the Student Handbook 6
   4.1. Academic Contract 7
   4.2. Duties & Responsibilities 7
   4.3. External Support 8
5. Istituto Marangoni Dubai 8
6. Organization 9
   6.1. Institution's Director 10
   6.2. Director of Education 10
   6.3. Administrative staff 10
   6.4. School resources and spaces 11
   6.5. Student Support 11
7. Academic Calendar 11
8. Undergraduate Admission 14
   8.1. Admission Requirements 14
   8.2. Advanced Standing Policy 16
   8.3. Student Transfer Policy 17
   8.4. Recognition of Prior Learning (RPL) 18
   8.5. Istituto Marangoni Cross-School 20
9. Fees Details 21
10. Student Records 22
11. Information Release 23
12. Degree Committee 24
13. Grade Approval and Change 24
   13.1. Grading System 24
   13.2. Assessment parameters 25
   13.3. Credit Hours 25
   13.4. Releasing of Grades 25

13.5. Grade Refusal....25
14. Career Service Policy....26
15. Residential Life Policy....27
16. Student Finance Policy....27
17. Student Disciplinary Policy....27
17.1. Student's Conduct....28
17.2. Expected conduct from the student....28
17.3. Improper Conduct....29
17.4. Disciplinary Sanctions....31
17.5. Mitigating Circumstances....31
17.6. Expulsion....32
18. Student Attendance....32
19. Student Activities....33
19.1. Student Social and Cultural Activities....33
20. Student Council....34
20.1. Nomination and election....35
21. Student Publications and Media....35
22. Student Rights and Responsibilities....35
23. Student Counseling....36
24. Health Services....38
24.1. Safety....39
24.2. Psychological Well-being....39
25. Academic Advising....39
26. Student Academic Integrity....40
27. Student Appeals....41
27.1. Student Grievance Policy and Procedures....41
28. Alumni Relations....42

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1. Welcome to Istituto Marangoni

Since 1935 Istituto Marangoni has been building on Giulio Marangoni's values, providing the fashion world with highly skilled professionals who respond to industry needs. He founded Istituto Artistico dell'Abbigliamento Marangoni in Milan with the aim of creating new courses that would support the fast-growing fashion industry in Italy as it rapidly evolved at that time. Istituto Marangoni today follows that tradition and responds in the same way by listening to industry needs and developing courses to prepare the professional experts of tomorrow. Today Istituto Marangoni is an established and recognised laboratory of aesthetic European-style culture with the finest Italian imprinting, collaborating with the most interesting names in the sector. Istituto Marangoni has schools in Milan, Florence, Paris, London, Shanghai, Shenzhen, Mumbai, Miami and Dubai.

2. History of Istituto Marangoni

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Today Istituto Marangoni is an established and recognized laboratory of aesthetic European-style culture with the finest Italian imprinting, collaborating with the most interesting names in the sector. These include global brands such as Armani, Prada, Versace, Dolce & Gabbana, Dior, Zegna, Jimmy Choo and Vogue. In the same way that Giulio Marangoni as a designer understood the needs of the industry, our current teacher-practitioners at Istituto Marangoni continue to teach with the same principles to prepare each student for a career in fashion and fashion business. Italian fashion design and business models have influenced and are continuously impacting the world economy of fashion, art and design, and Istituto Marangoni has maintained its founder's goal of training the professionals of tomorrow in such key sectors as design, communication, and managerial coordination. The programmes continue to uphold the value and quality of training and contextualising learning experiences in the realities of the international marketplace. Istituto Marangoni works closely with the industry, with the continued aim to empower talent in fashion, art and design and to nurture industry professionals. Istituto Marangoni offers courses designed to provide students with the professional knowledge and practical skills to prepare them for the demands of the fashion industry.

0.1. Vision

1. Istituto Marangoni Dubai aspires to be one of the leading academic institutions in fashion, art and design in the UAE and regionally; a driver of change in the education sector through cross-contamination of fashion, art, design and innovative technologies. Istituto Marangoni Dubai aims to provide learners with high-quality education, blending innovative learning experiences with Italian expertise to enhance local talent and shape the future of the UAE fashion, art, and design industries. Istituto Marangoni Dubai aspires to create strong bonds with the local community and partner with industry players with the aim of supporting the graduates in their placement and career.

1.1. Mission

Istituto Marangoni Dubai is dedicated to providing students with a high-quality academic experience that qualifies the students to be long-lasting leaders with combined expertise and abilities in Fashion and Design, which will be achieved by offering an extensive and detailed educational portfolio that is constantly updated to match industry demands and evolution, achieving the highest academic standards with modern and dynamic curricula focused on results, integrating the spirit of "Italianess" into the experience of students on a daily basis through both curricula and the school experience, celebrating the global and multicultural reach of Italian culture through Fashion, Art and Design, supporting and developing the potential of our teaching and administrative staff, by means of constant and punctual training, and further strengthening historical and recent connections with the most important companies and personalities in the luxury Fashion, Art and Design market.

1.2. Core Values

The Core Values at Istituto Marangoni Dubai are:

- Inclusiveness: Istituto Marangoni Dubai encourages tolerance, values variety, and defends democratic principles.
- Excellence: throughout the board in educational endeavours, student services, and involvement in the local community.
- Social responsibility: Istituto Marangoni Dubai promotes civic engagement, environmental stewardship, and global citizenship. Additionally, it promotes awareness of and adherence to the needs and challenges of both national and international communities.
- Commitment: to the teaching profession and boosting the entire educational experience of students.
- Empowerment: giving all academic and staff members responsibilities and authority to empower them.
- Leadership: by inspiring colleagues, faculty and students to value their skills, originality, and creativity.
- Diversity: teaching and learning to students from various cultural backgrounds in order to create an excellent learning environment.
- Integrity: in all endeavours, both inside and outside of Istituto Marangoni Dubai.
- Teamwork: in all school-related activities, especially amongst teachers, staff, and students.
- Ethics: via candour and openness, as well as assurance, responsibility, and honor.
- Innovation: Istituto Marangoni Dubai will grow and be able to provide solutions for improving teaching and learning by encouraging and supporting innovation at the academic and administrative levels.

1.3. Goals

The below are the strategic goals of Istituto Marangoni Dubai during the period of 2022-2027:

Goal 1: Reinforce student maturation and experience excellence in schooling and learning. The school seeks to promote teaching and learning skills and strengthen the academic support services with a focus on a distinguished experience provided to students throughout their studies at Istituto Marangoni Dubai.

Objective 1.1: Implement teaching methods that will engage students and improve learning;

Objective 1.2: Reinforce Faculty and Staff Development.

Objective 1.3: Reconstruct scholarly and career counselling to increase student employability.

Goal 2: Intensify Research Production, by incrementing innovative research and intellectual works among all programs of the school that will have an impact on the economy and society, locally, regionally and internationally.

Objective 2.1: Extend assets and broaden resources for research growth by demonstrating awareness for interdisciplinary research and creative works;

Objective 2.2: Object research and developing actions that encourage economy and employability.

Goal 3: widen the exposure of Istituto Marangoni Dubai, by increasing the internationalisation of the school, clustering on students as international citizens, and establishing international strategic partnerships.

Goal 4: Expresses and advocates internationalisation of institution-wide strategic plans, and develops policies to increase international enrollment, and the number of current students engaging in international higher education experiences.

Goal 5: Strengthen Community Engagement and increase institutional social responsibility, by developing policies to enhance faculty and staff participation in community engagement

3. Equal Opportunities

Istituto Marangoni is committed to promoting equal opportunities and good relations among its staff and students to create a positive learning environment in which all participants can achieve their full potential. Istituto Marangoni promotes equality in terms of race, sexual orientation, disability, religious beliefs, age and gender to ensure that all aspects of the school's activities are free from unfair treatment or harassment.

4. Purpose of the Student Handbook

These Educational Regulations for Foundation and Three-Year Programme (hereinafter referred to "Regulations") of Istituto Marangoni (hereinafter referred to as "Institute") regulates the definition of three-year course programmes activated by the Institute and defines the students' career. Anything not expressly defined by these Regulations is governed by the Catalogue.

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This Student Handbook for Undergraduate Programmes of Istituto Marangoni Dubai (hereinafter referred to as "Institute") regulates the definition of Undergraduate programmes activated by the Institute and defines the students' career. Anything not expressly defined by this Student Handbook is governed by the Catalogue.

4.1. Academic Contract

This is a personal agreement between 'the student and the School'. Under this agreement, the school agrees to teach students and in return, students agree to attend lessons and learn in accordance with this handbook. Providing that the School receives payment of its stipulated fees and students obey its rules and regulations, each party makes the following commitment to the other.

The School shall:
- provide tuition and supervision in respect of the programme of study;
- evaluate students in respect of that programme of study;
- award a qualification in accordance with the evaluation of student performance;
- act fairly and reasonably in dealing with students in all matters.

Students shall:
- strive to achieve and sustain standards of academic performance as stipulated by the School in respect of the programme being followed;
- observe all the School's rules and regulations;
- submit to the sole jurisdiction of the institution in all matters (academic judgement cannot be questioned by students or any other person or body);
- be subject to the authority of the School in relation to all matters of conduct and discipline;
- attend classes and workshops regularly;
- do their utmost to produce such work as required by the School;
- apply themselves wholeheartedly to the programme of study;
- keep the school informed about any changes of permanent address, address for correspondence, telephone numbers and private e-mail addresses;
- respect and observe the rights and feelings of fellow students, School staff and visitors.

It is also agreed by both the School and students that:

The School shall be entitled to make reasonable changes to the programme of study, facilities and courses being offered at its sole discretion. This discretion shall be exercised fairly and reasonably and students shall be entitled to receive fair and reasonable notice of any such changes;
The academic judgment of the School shall be final and binding.
Presence of students and other guests inside the building is controlled through the bar-code card reader at the reception for safety and fire regulations. It is students' responsibility to make sure their presence is properly marked. A student card is strictly personal and no student should be on the School premises without it. Alternatively students could use the Istituto Marangoni mobile app when signing in or out.

4.2. Duties & Responsibilities

Students must be aware of all School rules and regulations and as adults, they are responsible for their own actions.
The responsibility for complying with the class regulations includes turning off mobile phones, refraining from talking during lessons and keeping appointments with School staff and professors. Students should respect the School building. In case of damage, students will be liable to pay compensation.
For security reasons and in compliance with the local laws, students can access the School buildings only by showing their own student card, which has to be swiped at the entrance and exit, in the bar-code readers provided.

Should the student forget his/her card, the reception staff cannot allow him/her into the building. In case of loss, the student can ask for a duplicate of the student card. From the second duplicate request on, the student will be charged with an administrative fee.
Smoking is not allowed on the premises. Students caught violating the School rules inside the School may be subject to disciplinary action.
Any students who break the non-smoking regulation in public spaces will be charged with the fines set by the national authorities.
In order to keep students, their belongings and the Schools resources safe at all time, we request that students do not allow or encourage the admission of people who are not enrolled at the School to the premises without explicit authorisation. Students must not bring animals into the School.

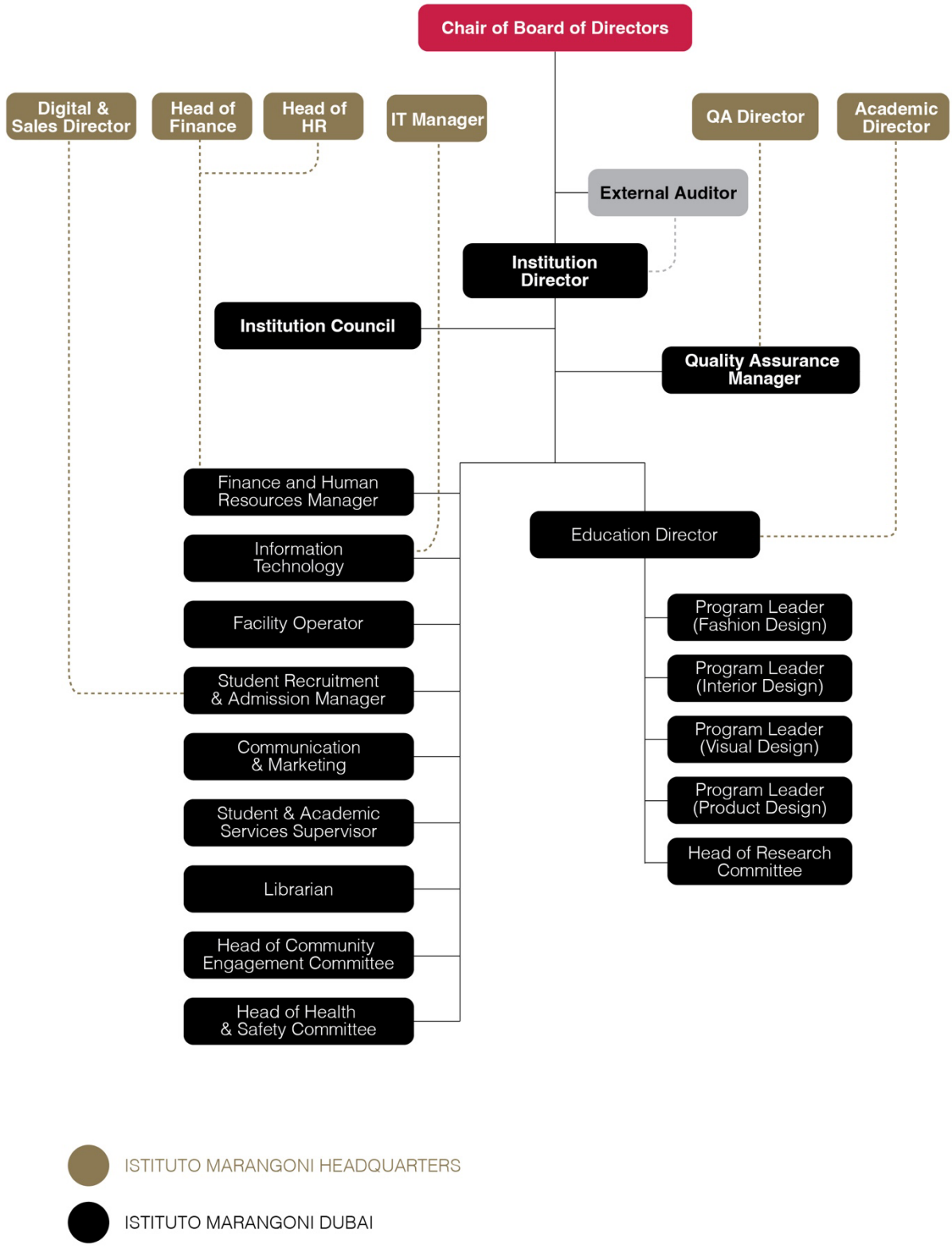
4.3. External Support

Students studying practical subjects such as fashion design or fashion styling, when appropriate, may elicit support from professionals in practical areas. Students are responsible for the correct negotiation and time management of external work and there must be transparency when submitting work and clearly indicating which elements have been carried out by external bodies. Students may be asked to produce time sheets, costing sheets, contracts and production schedules to demonstrate the external engagement.
Please note professors are not allowed to work externally for students in any capacity as this would signify a conflict of interest.

5. Istituto Marangoni Dubai

Istituto Marangoni Dubai is located at the 4th floor of Tower 8 in the Dubai International Financial Centre or DIFC.
School address: Gate Village 8, Level 4, DIFC, Dubai, U.A.E.
School opening hours: from 8.00 am to 9.00 pm.
General info: dubai@istitutomarangoni.com

6. Organization



6.1. Institution's Director

The School Director manages and supervises the work and activities of all staff, both administrative and academic. The School Director and the team report to Istituto Marangoni Headquarters comprising of Group Managing Director and Group Director of Education, Admissions, Sales, Quality Assurance as well as Group Academic and Student Services departments.
The academic team is responsible for the quality of the programmes; it oversees designing, developing and delivering of the programmes; it also manages the students' academic support, the monitoring of programmes and their continuous improvement.

6.2. Director of Education

The Director of Education directly coordinates professors in terms of the delivery of the programmes, monitor processes and procedures to make sure standards and the highest quality is met. Students can refer to their Director of Education for support in their studies or to highlight issues as well as raise suggestions regarding programme improvement.

Director of Education: Elena Marinoni
Email Contact: e.marinoni@istitutomarangoni.com

6.3. Administrative staff

The administrative staff is responsible for the organizational part of programmes, and for providing students with pastoral support, from their enrolment to the end of their studies and their first contact with the professional world. The administrative staff reports to the School Director and supports the academic team in its activities.

6.3.1. Academic & student support staff

The Academic & Student support department is in charge of the organisational part of the programme timetable, exam sessions and extracurricular activities. Moreover, it provides pastoral support to students and guidance regarding timetables, deadlines, School regulations, time management and career monitoring.

6.3.2. Library management and provisions

The library service aims to provide relevant, up-to-date, and easily accessible learning resources for students. It also aims to help students use these resources correctly and provide support during their research.

6.3.3. Careers Service

Careers Service supports students and alumni, offering guidance on all aspects of their career journey, providing practical advice, and helping students connect with industry.

6.3.4. Admissions, marketing and business development staff

The admissions staff provides assistance during the application process. It is also in charge of supporting students who wish to change programme or transfer to another School at the end of the study year.

6.4. School resources and spaces

Istituto Marangoni Dubai is designed to provide students with specific spaces according to the different needs of educational activities.
In particular, classrooms are divided into:

- theory classrooms: for lectures and seminars.
- design classrooms: for drawing and design workshops.
- pattern-cutting rooms: where sewing machines, irons and other features can be used for pattern workshops.
- photo-studios: when shootings or photography experiences are requested.
- multi-function rooms: where Apple computers, scanners and programme specific software and other features can be used for academic research and work.

6.5. Student Support

Istituto Marangoni provides dedicated student support officers as first point of contact for students who may require counselling on personal issues.
During the Induction week, the Academic & Student service staff and the librarian will give presentations on various aspects of the study at Istituto Marangoni Dubai, e.g. assessments, attendance monitoring, library resources, time management, dealing with stress, exam tips.
For matters of pastoral care, the student support officers will help in:

- finding your way around school and the city;
- managing time;
- exam tips;
- getting the best from the course;
- understanding and applying the school's rules;
- any other matter regarding situations which could affect academic performance.

One-to-one appointments may be made by phone, through the receptionists or by email throughout the school opening: the School will give students all necessary instructions in order to book an appointment and the procedure to be followed.
A written record of these meetings may be kept in the student file for reference and to assist in monitoring of student progress.
Students can expect to be seen right away or within two working days of first making contact.

7. Academic Calendar

The academic year is divided into two semesters, each consisting of educational sessions and learning assessment sessions (exam sessions).
The educational sessions of each semester consists of lessons, practical activities, and laboratory activities followed at the end of the semester by a period dedicated to learning assessment. The academic year starts from the end of September and ends June/July. This is not in contrast with the possibility of early teaching activities during the academic calendar.
In relation to the educational objectives and the most effective organization of activities, the Institute reserves the right to make changes to the days and hours of the lessons, both provisionally and permanently, by providing appropriate communication to the students.

The planned use of spaces and times defines the availability of spaces for teaching and study activities as well as their respective time of use.
Planning identifies for each lesson carried out, the exact name of the subject, the name of the professor, the time, the beginning and the ending of the lessons for each teaching.

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Academic Calendar 2022/2023

Isituto Marangoni Dubai

	M	T	W	T	F	S	M	T	W	T	F	S	M	T	W	T	F	S	M	T	W	T	F	S	M	T	W	T	F	S
Sep				1	2	3	5	6	7	8	9	10	12	13	14	15	16	17	19	20	21	22	23	24	26 Start Sem 1	27	28 **1**	29	30	1.10
																			Welcome Week											
Oct	3	4	5 **2**	6	7	8	10	11	12 **3**	13	14	15	17	18	19 **4**	20	21 UAE	22	24	25	26 **5**	27	28	29	31					
Nov		1	2 **6**	3	4	5	7	8	9 **7**	10	11	12	14	15	16 **8**	17	18	19	21	22	23 **9**	24	25	26	28	29	30 **10**			
Dec				1 UAE	2 UAE	3 UAE	5	6 **11**	7	8	9	10	12	13	14 **12**	15	16	17	19 UAE	20 UAE	21 UAE	22 UAE	23 UAE	24 UAE	26 UAE	27 UAE	28 UAE	29 UAE	30 UAE	31 UAE
Jan	2 UAE	3 UAE	4 UAE	5 UAE	6 UAE	7 UAE	9	10	11 **13**	12	13	14	16	17	18 **14**	19	20	21	23	24	25 **15**	26	27	28	30	31				
Feb			1 **16**	2	3 End Sem 1	4	6 Assessment Session	7 Assessment Session	8 Assessment Session	9 Assessment Session	10 Assessment Session	11	13 Start Sem 2	14	15 **1**	16	17	18	20	21	22 **2**	23	24	25	27	28					
Mar			1 **3**	2	3	4	6	7	8 **4**	9	10	11	13	14	15 **5**	16	17	18	20	21	22 **6**	23	24	25	27	28	29 **7**	30	31	
Apr	3	4	5 **8**	6	7	8	10	11	12 **9**	13	14	15	17	18	19 **10**	20	21	22	24	25	26 **11**	27	28	29						
May	1 UAE	2 UAE	3 UAE	4 UAE	5 UAE	6 UAE	8	9	10 **12**	11	12	13	15	16	17 **13**	18	19	20	22	23	24 **14**	25	26	27	29	30	31 **15**			
Jun				1	2	3	5	6	7 **16**	8	9 End Sem 2	10	12 Study days	13 Study days	14 Study days	15 Study days	16 Assessment Session	17	19 Assessment Session	20 Assessment Session	21 Assessment Session	22 Assessment Session	23 Assessment Session	24	26	27	28	29	30	
Jul	3	4	5	6	7	8	10 UAE	11 UAE	12 UAE	13	14	15	17	18	19	20	21	22	24	25	26	27	28	29	31					
Aug		1	2	3	4	5	7	8	9	10	11	12	14	15	16	17	18	19	21	22	23	24	25	26	28	29	30	31		
Sep					1 Assessment Session	2	4 Assessment Session	5 Assessment Session	6 Assessment Session	7 Assessment Session	8 Assessment Session	9	11 Assessment Session	12 Assessment Session	13	14	15	16	18	19	20	21	22	23	25	26	27	28	29	30

UAE: bank holiday

8. Undergraduate Admission

Policy

Any person is welcome to apply for Istituto Marangoni Dubai. However, applicants should meet certain standards to be admitted to the school. Students who achieve a high average in their Secondary School Certificate are encouraged to apply to Istituto Marangoni Dubai for their higher education.

8.1. Admission Requirements

8.1.1. Admission Procedures

The institute will admit those candidates who submit applications within the time and according to the methods set out in the Educational Regulations, complete with the required documentation.
Admission to the course is permitted subsequent to passing a test ("entry test") to assess candidate requirements regarding the chosen course of study. Specifically, motivation for the chosen area of study, professional aims, personal interest, communication skills.

To be accepted in an Undergraduate Course, it is necessary to have reached the age of majority by the calendar year in which the course begins (December 31st).
Foreign applicants holding equivalent qualification (with at least 13 years of school attendance) can apply for admission onto a Three-Year Program.
Foreign applicants holding a qualification obtained at the end of a school attendance that is less than 13 years, in order to be admitted to Istituto Marangoni shall submit at least one of the following documents:

- academic certification certifying passing successfully all the examinations for the first year of Istituto Marangoni Dubai studies in the case of a twelve-year local school system, that is academic certification certifying passing all examinations required for the first two academic years in the case of an eleven-year local school system;
- an official qualification of post-secondary studies obtained at a non-Istituto Marangoni Dubai high education institute;
- certification by other universities regarding passing the foundation courses, which cover the missing years of school attendance.

The student must have an adequate initial knowledge of the language in which the course will be delivered.
The below documents should be presented at the time of admission.
The admission to the Study Course is programmed and is subject to the possession of qualifications and passing of entrance examinations requiring an assessment of the initial preparation level.

Admission applications must be drawn up on a special form issued by the Admission Office or downloaded from Istituto Marangoni website (www.istitutomarangoni.com). Admission applications may be submitted no later than September 30.
Students must provide the following documentation at the time of enrolment:

- Signed Application Form

- High School Certificate and Transcripts (Grade 10,11,12) with an aggregate of 70% and above or its equivalent
- Personal Statement
- 6 Creative Ideas
- Passport copy
- Passport size photo
- UAE Visa (if applicable)
- Emirates ID (If applicable)
- Interview with Academics (Mandatory)
- Academic IELTS (5.0 overall band) or TOEFL 500 or EMSAT English (1100).

Noting that all applicants (except UAE Ministry accredited schools or Universities) must apply for the United Arab Emirates Ministry of Education equivalency for their high school certificates and University degrees or transcripts.

Admission to the courses is permitted for a maximum number of students indicated by the Academic Board, after passing an examination to assess the candidate skills in the chosen educational specialisation.
The institute admits to the admission test all and only those candidates who have submitted the application, in the manner and within the times required by the Academic Regulations, complete with the required documentation.

Admission to the course is achieved after passing an admission test aimed at assessing the candidate's skills towards the chosen educational specialisation.
In particular: motivation towards the chosen study area, professional objectives, personal interests, and communication skills.

8.1.2. Admission Test ("Entry Test")

The Admission Test ("Entry Test") is divided as follows:

- Creative ideas: candidates are invited to present 6 personal creative ideas. These may be submitted in the form of sketches, designs, photographs, mood boards and collages (the 6 creative ideas can also consist of a mix of these formats). They can also be:
    - personal re-interpretations of items, areas, people, situations;
    - design ideas: representations of personal creations, such as clothes/fashion collections, objects, furniture, interiors, etc. (based on requirements for the course in question). All projects must be submitted in A4 or A3 size, in .pdf, .tiff, jpg, .zip formats;
- Answer to 4 multiple-choice questions;
- Interview: the second part of the admission test consists of an interview which may be held via Skype or Zoom. The candidate's language skills will also be assessed during the interview.

The assessment commission is appointed by the Academic Board, presided over by the Director of Education and composed by appointed lecturers coming from different study fields. The commission establishes the subjects being tested and defines the assessment parameters. The calendar for interviews is set out by the Director of Education.
Candidates must present themselves for an interview with an identity document.

8.1.3.Communication of the Entrance Examination Results

The Admission Team, while evaluating the candidates, checks the results and prepares the list of admitted students. This list shows candidates in alphabetical order without indicating merit assessments.
The Student & Academic Service Office of the institute will contact the interested students by using the e-mail address indicated during the pre-enrolment.

8.1.4.First Year Enrollment

Admitted candidates must submit an enrolment application within and no later than August 30. Those who do not meet the deadline lose the right to be enrolled.
In the event of incomplete documentation submitted during the enrolment process, students are required to regularize their position as soon as possible and, in any event, not later than October 30, under penalty of exclusion from the enrolled student lists.
Candidates must present themselves for the interview together with an identity document.

8.2. Advanced Standing Policy

Any prior learning, whether academic, informal, or non-formal, can be given credit through advanced standing. It includes all types of recognition, including block, defined, and unspecified advanced standing attained by procedures like credit transfer and prior learning recognition.
Credit transfer is a method that gives students agreed-upon and uniform credit results for parts of a qualification based on determined equivalence in subject matter and learning outcomes between linked qualifications.
A systematic learning program that results in the complete or partial completion of an officially recognized qualification is referred to as formal learning.
Informal education is learning obtained from experiences and activities related to job, social, family, and recreational pursuits. Informal learning is not organized or externally structured in terms of objectives, time, or learning assistance, unlike formal or non-formal learning.
Non-formal learning is defined as learning that occurs through a structured learning program but does not result in a credential that is formally recognized. Through pathways, students can advance through qualification levels while having their prior credentials and/or learning outcomes fully or partially recognized.

CAA allows advance standing which allow holders of Bachelor's Degrees to join other bachelor degrees to obtain a second degree with some conditions:

- That the school has an advanced standing policy that is implemented;
- Not to count more than 50% of previous 4-year bachelor degree toward the new degree, so transfer into year 2 and studying two full years is accepted;
- They have a K12 education prior to that first bachelor degree.

Other conditions are in Stipulation 6.4 Transfer Admissions, Transfer Credit and Advanced Standing in the Standards.

8.2.1. Requirements

The applicant's total amount of learning will be considered in the currency assessment for advanced standing. Assessment of the student's learning currency will take place in light of their educational, professional, and personal experiences. For academic courses, prior study and/or experience must have been completed no more than ten years before enrolling, and for applied units, no later than five years.

8.2.2. Limits on Advanced Standing

Only full subjects may be used as the foundation for Advanced Standing.
Up to a maximum of 50% of the credit points in a course, Advanced Standing may be granted for all courses for which equivalent learning has been proved.
With the exception of non-specific or block credit, the previous subjects or learning must demonstrate at least 80% compatibility with the subjects for which Advanced Standing is requested. The evaluation of equivalency must take into account elements like the learning objectives of the topic for which Advanced Standing is requested, the amount of learning, the program of study's content, and the methods used for instruction and evaluation.

8.3. Student Transfer Policy

8.3.1. Transfer Admission

A student that studied in another academic institution and wishes to transfer to Istituto Marangoni Dubai must submit an attested transcript from the Ministry of Education. Furthermore, the below criteria must be met:

- Istituto Marangoni Dubai accepts only students transferring from UAE institutions recorded in the National Register of Licensed HEIs, or other organizations in the UAE approved by the Commission for Academic Accreditation, or recognized institutions of higher learning located outside the UAE;
- Students that wish to transfer to Istituto Marangoni Dubai should meet all the admission requirements (such as but not limited to the minimum high school score, English proficiency required score. etc.);
- The minimum CGPA should not be less than 2.0 points on a scale of 4 or its equivalent in any other scale, based on the teaching, learning and assessment system employed in the academic institution at which they initially enrolled, demonstrated by certified transcripts or other evidence. For those whose CGPA is less than

2.0 out of 4.0, they can be accepted to a program in a field distinctly different from the one from which the student is transferring;

- The student may transfer up to, and not exceeding, fifty percent (50%) of credits toward their degree at Istituto Marangoni Dubai;
- Graduation projects and theses credit cannot be transferred;
- Dismissed or on probation students will not be accepted, it is expected that a student has a clear record in this regard;
- Credit transfer will be granted for students with good standing with courses completed;
- The contents of the courses to be transferred must be equivalent in terms of learning outcomes to those offered by Istituto Marangoni Dubai.

8.3.2. Transfers to Other Schools/Universities

The student who meets the administrative and educational requirements of the institute may transfer to another school by submitting an application to the Institution Director, without prejudice to State regulations on the transfer of non-EU students.

The Institution Director is required to inform the student about the acceptance of the application within 15 business days.

From the date of acceptance of the transfer application to another School/University, the student interrupts the academic career at Istituto Marangoni Dubai.

The student transferred to another School/Istituto Marangoni Dubai receives the documentation certifying his/her academic curriculum with the list of examinations taken and ECTS acquired.

8.4. Recognition of Prior Learning (RPL)

Recognition of Prior Learning (RPL) Policy sets out principles and requirements for aspects of Istituto Marangoni Dubai programmes based on prior learning. Students with practical experience, vocational training, or other kind of prior learning in fields that are offered by Istituto Marangoni Dubai are eligible to apply for the recognition of prior learning. The application must go through a process which enables the School to endorse the knowledge and skills that students bring with them when they embark on a programme of study. Only applications from students who submit a complete application will be considered.

The School recognises its responsibility towards standards of credits awarded. Credits granted via this process are in line with guidance published by the UAE National Qualification Authority as well as CAA Standards 2019 and has equal standing to credits achieved through programmes delivered by Istituto Marangoni Dubai School. It is important to note that the prior learning does not directly correspond to a particular subject of study delivered by the School, instead it reflects the learning outcomes of the programmes.

8.4.1.Principles

- All admission requirements specified in section 6.1.1 of this document must be met in order to proceed for the RPL application.
- All the documents provided by the student seeking RPL credit must directly match the skills, knowledge and competencies for which credit is sought at Istituto Marangoni Dubai.
- The evidence provided must demonstrate that the student has achieved the same level of learning outcomes of the sought credit at Istituto Marangoni Dubai.
- In all cases, no more than 50% of the credit for all courses in an individual undergraduate program may be awarded through the RPL process, including credit transfer.
- As Istituto Marangoni schools maintain and ensure the delivery of the same level of outcomes that prepare and equip the students with the required knowledge, skills, and competencies. Students completed their high school (12 years schooling) and joined any of Istituto Marangoni schools around the world, all the courses completed after the 12 years schooling, should be processed as recognition of prior learning and all studied subjects should be credited and accepted for the students (i.e. students with 12 years schooling who's completed his/her first year at any of Istituto Marangoni schools around the world, will be accepted to the second year of the Bachelor program at Istituto Marangoni Dubai).
- Students who apply for RPL application cannot start their study at Istituto Marangoni Dubai unless their application is processed and approved by the Education Director.
- Credits granted as a result of RPL will not be graded and will not be calculated in the student's final grade.

8.4.2.Procedure

In order to submit the RPL application, students must provide the following to the School's Admissions office:

- An application form to be submitted to the Admission Office.
- A portfolio with all the related documents should be submitted to the admission department along with the filled application, the portfolio should include documents such as but not limited to the following as applicable:
  - Certificates of all the subjects, courses or training that were completed by the student.
  - Transcript states the level of achievement for each subject, course or training.
  - In the case of practical experience, a detailed job description specifying the exact role of the applicant need to be submitted.
  - Recommendation letter/s from his/her employer/s.
  - Performance evaluation.
  - Any other supportive documents that can be used to ensure the achievement of the learning outcome.
- The application along with the supportive documents submitted in the form of portfolio will be sent through the admission team to the Education Director for evaluation purposes.

- Education director should formulate a committee in order to evaluate the application, and the supportive documents provided in the light of the level of skills, knowledge and competencies that are aligned with a particular outcome. Upon the evaluation, the committee will decide to:
  - Reject the case, or;
  - Accept the application and grant the credits, or;
  - Assign a challenge exam for the applicant in a specific area/s to ensure his/her level of knowledge. According to the challenge exam result, the committee should decide whether to grant the credits or reject the application.

8.4.3. Appeals

Decisions on the admission of applicants are final and there is normally no right of appeal against such decisions. Decisions are made based on judgement as to whether an individual meets, or is likely to meet, the requirements to succeed on the course.

Istituto Marangoni Dubai will only consider an appeal relating to an application for admission if there is substantive evidence of irregularity in the procedure under which the application has been processed. Unhappiness with an outcome is not grounds for an appeal.

If a formal appeal is received concerning an application, it should be addressed to the Sales Manager. The Sales Manager will investigate and formally respond within 15 working days

8.5. Istituto Marangoni Cross-School

Scope

Istituto Marangoni Cross-School is the opportunity for undergraduate students to transfer or apply for RPL to another Istituto Marangoni school to attend the same course.

All Istituto Marangoni Group courses and subjects are granting students the same learning outcomes, therefore students transferring from any school or training centre of the group will be treated as “cross-school students”.

Cross school students coming from Istituto Marangoni schools will be allowed to be enrolled at the following level of their learning path at Istituto Marangoni Duba, provided they would need to complete at least 50% of the CAA accredited course (i.e. students completing level 4 will be entitled to transfer to level 5).

IMD ensures that all the applicants must demonstrate their achievement of equal level of skills, knowledge and competencies that provided by the different subjects’ outcomes.

8.5.1. Application requirements

Requirements to transfer from Year 1 to Year 2

Transfer to Year 2 (Level 5) may be granted if students demonstrate full engagement with their Year 1 (level 4) studies including:

- Pass all exams of Year 1 (level 4) across all terms/ semesters;
- Possess a sufficient language knowledge and provide a certification if required by the school of destination;
- Be compliant with the payment of the fees.

Please note that students may need a new visa to study in the school of destination.

For more specific information and guidance, applicants are invited to contact their local Admission Office.

8.5.2. Application Procedure

Students enrolled in either October or February intake can submit the application form for Cross-School in a specific timeframe, specified in the "Cross-School Guidelines" delivered to students during the first week of the course by the local Student & Academic Office staff.
The Student & Academic Office staff oversees students' applications and provides the school of destination with the transcript of records and the attendance certificate.
Once the application period is closed, and after the publication of the relevant assessment results, the Student & Academic Office staff of the school of destination assess the eligibility and completeness of the applications received and provide applicants with a provisional conditional offer or a rejection.

Students receiving a provisional offer must comply with the application requirements to receive a final confirmation of the transfer.
The Student & Academic Service staff in charge of assessing the applications will meet on a rolling basis (from April to August) to check the maintenance of the requirements.
A final unconditional offer is sent by the Student & Academic Office staff of the school of destination only after the publication of Semester 2 grades and after a final check of the requirements maintenance is done.
Please note that Cross-School transfers may be also subject to the number of available places in the school of destination.

9. Fees Details

The below is the details of the students fees:

- Foundation Fashion & Design: AED 75,600 (Enrollment Fee + Tuition Fee including 5%VAT)
- BA Fashion Design & Accessories: AED 108,150 (Enrollment Fee per year + Tuition Fee per year including 5%VAT)
- BA Interior Design: AED 102,900 (Enrollment Fee per year + Tuition Fee per year including 5%VAT)
- BA Product Design: AED 102,900 (Enrollment Fee per year + Tuition Fee per year including 5%VAT)
- BA Visual Design: AED 102,900 (Enrollment Fee per year + Tuition Fee per year including 5%VAT)

10. Student Records

Istituto Marangoni Dubai storage system follows the institute's Code of Ethics and focus on a framework of fair competition with honesty, integrity, correctness and good faith, respecting the legitimate interests of students, customers, employees, shareholders, commercial and financial partners and of the communities in which the institute is present.

According to such regulations, Istituto Marangoni ensures that students' information is safely stored within the Student Information System (SIS), including school career, grades, attendance and enrollment fee.
Server network is virtualized and backed up daily. The backups are retained both on the cloud via Azure services and on premise in the Istituto Marangoni Headquarters in Italy.

Once applicants are accepted in the selected programme, upon successful completion of the admission requirements, their record is automatically stored within the SIS.
The access to the SIS is granted to different actors with a specific level of permissions.
In particular:

- Director of Education: this person is granted full access to students' data pertaining to the campus he/she is appointed to.
- Admission staff: those persons are granted access to students' personal information and can edit the enrollments. Academic & Student Service staff: those persons are granted access to students' career and can edit attendance and grades of the students enrolled in all courses. They can also edit programs structure and students' enrollments.
- Professors: those persons are granted access to students' career and can edit attendance and grades of students enrolled in their courses.
- Administrative staff: those persons are granted access to students' personal information, school budget, professors rating.

Any change in students' status (either personal information or career path) is automatically notified and registered. All student's personal data, certificates and files are regularly and carefully archived within a specific Information System Database for clear consultation and update – where needed, and in compliance with the applicable legislation concerning the processing of personal data (in particular, with the provisions set out in both in EU Regulation no. 679 of 2016 on the protection of personal data and in DIFC Law No. 5 of 2020 (the "DP Law").

A Student Portal allows students to access data related to their academic path such as:

- My Profile: this section allows students to edit their personal data from the Portal and any change is notified to the staff by email;
- My Schedule: this section allows students to visualize their schedules.
- My Grade: this section allows students to visualize their grades.
- My Degree Audit: this section allows students to visualize their progress into the study path.
- My Transcript: this section allows students to visualize and download their Unofficial Transcript. Official

transcripts are issued by the Student & Academic Service Office and are legally signed.

- My Account: this section allows students to visualize their financial account and payment status.
- My Forms (the staff must set-up all the forms from back-end): this section allows students to raise an issue or to ask for a specific request to the school staff, such as:
    - Raise an Issue (signed or anonymous);
    - Withdrawal Form;
    - Transfer to Other Istituto Marangoni Form;
    - Exceptional Factor Form;
    - Appeal Form;
- Official Transcript request;
- IT request;
- My Documents: this section allows students to upload their documents, such as English Language certificate, copy of passport, etc.
- My Terms & Conditions: this section allows students to visualize their terms and conditions.

The policy of Istituto Marangoni Dubai is to respect the rights of its students to privacy and confidentiality regarding their academic records, and it has set up rigid rules for the implementation of this policy. Student records are kept secure and only authorized personnel are entitled to have access to them.

Professors post their exam results according to student ID numbers and are not allowed to post them according to student names. No official transcript may be issued to any party including the concerned student's parents except upon his/her signed request and it will not be handed to any other party, except with the student's own authorization.

All official transcripts are signed by the Director of the Department of Registration.

Students may request an unofficial transcript or a record of their grades any time they need it, besides being able to access their records and see their grades any time they wish on the Internet by using their own ID number and PIN (Personal Identification Number).

11. Information Release.

Policy

No one shall have access to, nor will the institution disclose, any information from a student's permanent academic record without the written consent of the concerned student.

Student record access is granted only to authorized individuals at Istituto Marangoni Dubai who have an official requirement to view information about courses completed and grades earned by the student in order to fulfil their administrative responsibilities and assist students with registration, advising, degree completion, and career counselling.

Students who would like to request for documents (i.e. Diploma, Transcripts) shall submit the request to the Office of the Registrar using "Document Request Form".

12. Degree Committee

In order to graduate and obtain the Diploma, students must sustain all the exams and they must earn 180 ECTS, including those related to the Internship and Dissertation, in accordance with the terms defined in the study plans.
Default members of the Committee are the Programme Leader of the course and the supervisor. The supervisor will be chosen among the Istituto Marangoni faculty, while any co-supervisor might also be external, chosen anyway based on their expertise on the dissertation subject field.
The final Committee for the dissertation discussion is appointed by the Academic Board, upon consultation with the Director of Education, and it will be composed, in respect to current rules, by at least 3 members of Istituto Marangoni.
The Programme Leader and/or the supervisor might invite also other external members (without right to vote), for their expertise and non-binding opinions on the subject.

13. Grade Approval and Change.

13.1. Grading System

The final exam is successfully passed when the student achieves a minimum grade of 18/30 or a positive suitability judgment. Whenever the maximum grade is achieved and when excellence is acknowledged unanimously, Honors can be bestowed to the student. It is possible to refuse a final examination grade. It is not possible to repeat a final examination already recorded as successfully passed.

Conversion table for grading systems:

Grades in Letters (US)	Assessment	Numeric vote (Italy)	Numeric vote (UK)
A	All learning out-comes have been achieved with an excellent level.	30 e lode	70+
B	All learning out-comes have been achieved with an optimal level.	29-30	65-70
C	All learning out-comes have been achieved with a good level.	26-28	56-64
D	All learning outcomes have been achieved with a discrete level.	22-25	47-55
E	All learning out-comes have been achieved with a minimum level.	18-21	40-46
F	The learning outcomes have not been achieved.	<18	0-39

13.2. Assessment parameters

The establishment of the European Higher Education Area (EHEA, European Higher Education) as part of "Bologna Process" involves the definition of the Educational Regulations in terms of student learning. Student assessment parameters are based on the "Dublin descriptors" (Bologna Process, European Qualifications Framework, 2004), which contribute to the description of qualifications in a national and European framework.

They should be read in relation to each other and are built on the following elements:

- Knowledge and understanding (usually in their own study field) is deemed useful to determine autonomous judgments, including reflections on social, scientific, or ethical issues related to them;
- Making judgments. Students must have the ability to collect and interpret data;
- Communication skills. Students must be able to communicate information, ideas, problems and solutions to specialists and non-specialists;
- Learning Skills. Students must have developed the learning skills they need to undertake subsequent studies with a high degree of autonomy;
- Each Course Regulation interprets these parameters according to the training objectives of the Study Course and teachings.

13.3. Credit Hours

Courses are calculated in credit-hours. Each course carries a certain number of credits which are awarded after its successful completion. Credit hours usually equal the number of hours spent in class per week.

One credit hour is typically 50 minutes of lecture given weekly for a minimum of fifteen weeks. Two or three hours of tutorial or laboratory work per week is the equivalent of one credit hour.

13.4. Releasing of Grades

Faculty submit the students' marks within the day of examination.

13.5. Grade Refusal

It is possible to refuse an examination grade during the exam session. It is not possible to repeat an examination already recorded as successfully passed.

In the course of their academic connections with the faculty members, students have a right to an impartial assessment of their academic work as well as to fair and equitable treatment. The faculty at Istituto Marangoni Dubai is required to adhere to certain standards as part of their job duties.

- A student who feels that he or she has a valid issue about a final course grade must communicate that concern in writing to the professor who is in charge of that course before meeting with that professor to discuss it.
- If an agreement cannot be reached, the student must submit a formal grade refusal in writing to the registration office no later than 24 hours after the grades are announced in accordance with the academic calendar.

13.5.1. Procedure

Students shall send a formal refusal to the Student & Academic Service staff within 24 hours of final grade posting. Students shall indicate to the Professor the refusal of the grade during the exam session.
The Professors submit the grade refusal to the responsible academic department, via intranet.

13.5.2. Change in Grades

All faculty members must follow the steps below if they need to modify a student grade that has already been submitted to the Student & Academic Service:

- Only work submitted before the conclusion of each semester may be used to determine a course's grade.
- Only where there were mistakes in the computation or recording of grades are modifications in grades authorised.
- The concerned faculty member will submit the required grade modification and a sufficient justification to the Student & Academic Service staff.
- The request will be sent to the Programme Coordinator, and finally the Director of Education for final approval.
- If the Director of Education grants the request, the Student & Academic Service staff will be notified of the grade change and will notify the student and the faculty member as well as make the necessary changes to the student record.

14. Career Service Policy

The Career Service office provides career support for students at undergraduate and postgraduate level. The purpose of the career service is to create a bridge between Istituto Marangoni Dubai graduates and the job market. To do so, mentoring and counseling activities are organized throughout the academic year. These may include workshops and individual career advice meetings with eligible students.
During these individual meetings, CVs and portfolios are revised and students are encouraged to talk about their career goals and expectations, while being advised on professional paths and on strategies to tackle the professional world and, more specifically, the fashion and design industry both at local and global level.

In order to further enhance job market knowledge, the career service organizes seminars and round table discussions and specific career days with professionals, HR managers and employers, usually on specific topics such as: career paths, personnel research methods and professional figures.
Students have the possibility to book individual appointments with the Career Service staff for counseling and support through a dedicated career management platform where they can also have access to the Istituto Marangoni job board.
Thanks to the strong professional network of Alumni and Companies, the career service supports its Alumni in sharing job opportunities and recruitment initiatives also after their graduation.

The career service also develops additional contacts within the industry for custom collaborations and talent acquisition support also for managerial and senior profiles.

15. Residential Life Policy

Istituto Marangoni Dubai does not have student residences.

However, Student & Academic Service staff supports students by connecting them with local agencies and services for housing.

16. Student Finance Policy

Istituto Marangoni Dubai tuition fees are determined on an annual basis by the Group Digital and Sales director, with the approval of the Group Managing Director.

The financial activities of the school are managed by the Finance Manager, with the support of an external tax and chartered accountant consultant. In particular, the external consultant is in charge of the management of the daily activities concerning the corporate and other local taxes, the bookkeeping in accordance with both, local tax and accounting rules and with the international accounting rules.

Furthermore, the financial business reporting has to be done in accordance with the internal Group policies. A specific format with precise procedures and instructions has to be followed for the development and submission of the monthly business reporting.

Precise guidelines and procedures are available for the correct recording of the students on both the academic and sales platforms, and for the management of receipt from the students.

The institute has strong group financial and economic resources to support new strategic investments and the start-up phase of the new school. Normally, the institution manages the activity only with its own financial resources, and no public funds are asked for and managed by the institute.

A major part of institutional profit is yearly reinvested to support the sustainable growth of the institute itself, and its academic and research activities development.

The official institution's fees are well detailed in Istituto Marangoni Dubai Admission Pack and main website www.istitutomarangoni.com.

Additionally, student fees are indicated in Istituto Marangoni Dubai Terms & Conditions.

17. Student Disciplinary Policy

Istituto Marangoni Dubai is committed to create a supportive environment to protect the quality of the educational experience and to provide all of its students with the best opportunities to achieve success. To promote the security of the institute and students, Istituto Marangoni Dubai has implemented a Code of Conduct for students, which states the conduct expected of all students at the institute and within the local community. The Code also sets out the procedures for managing any behaviour considered to be improper.

Presence of students and other guests inside the building is controlled through a bar-code card reader at

the reception for safety and fire regulations. It is students' responsibility to make sure their presence is properly marked. A student card is strictly personal, and no student should be on the school premises without it. Alternatively, students could use the Istituto Marangoni mobile app when signing in or out.

17.1. Student's Conduct

Istituto Marangoni Dubai is committed to create a supportive environment to protect the quality of the educational experience and to provide all of its students with the best opportunities to achieve success. To promote the security of the Institute and students, Istituto Marangoni Dubai has implemented a Code of Conduct for students, which states the conduct expected of all students at the Institute and within the local community.

The Code also sets out the procedures for managing any behaviour considered to be improper.

Academic Misconduct refers to any form of academic cheating:

- Plagiarism (presenting the work of others as if it was your own).
- Submitting assignments downloaded from the Internet.
- Commissioning another person to produce a piece of work without acknowledgement.
- Cheating in examinations.
- Colluding with others to submit work, including friends or family who work with you unacknowledged (also coursework that should be undertaken during the class, i.e. Pattern cutting, photography).

Policy

The policy for academic dishonesty is outlined below.

- All academic work and materials submitted for assessment must be the work of the student.
- Cheating is not only limited to copying from the work of others and providing unauthorised assistance, but also includes the use of devices or other surreptitious means for the purpose of obtaining falsely derived passing scores on examinations.
- Students are prohibited from submitting any material prepared by or purchased from another person or company.
- All students are expected to take the process of advanced education seriously and act responsibly. Students who violate examination or assignment rules are subject to disciplinary action.
- The school has the authority to impose penalties on students who are found to have committed acts of academic misconduct in any form of assessment. In cases of academic misconduct, it is not necessary for intent to be proven.
- It is sufficient that the particular act has occurred. A case will be considered based on evidence.
- Where it is suspected that any form of academic misconduct has been committed, all evidence must be collected, collated and, prior to consideration of the case, made available to those hearing the case and to the student.
- It is the student's responsibility to provide such evidence to a representative.

17.2. Expected conduct from the student

The student shall:

- Behave responsibly to contribute to the creation of a climate of mutual respect and understanding among all members of the Istituto Marangoni community;
- Act within the limits of the law and avoid all activities and conduct that may harm the reputation of Istituto Marangoni;
- Behave and communicate in a manner that will not unreasonably offend others. Some examples of offensive behaviour are: using foul or threatening language, and any other form of discriminatory or antisocial behaviour;
- Treat all persons inside and outside the Institute with respect;
- Treat all property of Istituto Marangoni Dubai with respect;
- Comply with requests of staff;
- Comply with health and safety regulations at Istituto Marangoni Dubai and with the specific requirements applicable to the students' work areas;
- Comply with any fire alarms and evacuation procedures, leaving the building as soon as the alarms are sounded;
- Notify the Institute in due time of any serious crimes for which they have been sentenced and/or of which they are accused.

17.3. Improper Conduct

Istituto Marangoni Dubai considers the following conduct to be inappropriate and as such, it involves the risk of disciplinary actions, pursuant to the Students Code of Conduct. This list is not to be regarded as exhaustive.

- Unacceptable behaviour due to the consumption of alcohol or other substances.
- Possession or use of illegal drugs or other substances with similar effects to illegal drugs.
- Offensive, threatening, violent or abnormal behaviour on the premises of Istituto Marangoni Dubai, during activities inside or outside the Institute, or inappropriate use of the Institute's email accounts or computers.
- Actions that have caused or may cause health and safety problems in the Institute.
- Behaviour that may damage the reputation of Istituto Marangoni Dubai with local communities, or its relationships with the same based on complaints received by individual residents, groups of residents, community representatives or police officers.
- Behaviour that harms or may harm the reputation of Istituto Marangoni Dubai with external groups or organisations, or its relationships with the same.
- Disturbance to academic, administrative, social or other types of activity at the Institute.
- Offensive behaviour or language, bullying or harassment of any type towards a student, staff member or guest of the Institute, in any way, such as through social media, inside or outside the Institute, using own equipment or equipment belonging to the Institute.
- Actions including defamatory and/or false statements regarding any member of the Istituto Marangoni community.

- Tampering with fire detection equipment, alarms or extinguishers.
- Damage or defacing of Istituto Marangoni Dubai property or that of other members of the Institute, whether intentionally or due to negligence.
- Unauthorised use or abuse of property owned by the Institute, including computers.
- Recording lessons or other academic sessions or conversations without consent from the persons involved.
- Failure to collaborate with a member of staff in identifying, when requests to provide this information is reasonable.

The following conduct is normally treated as improper by Istituto Marangoni Dubai, in which case, the Institute may decide where or not to suspend and/or expel the student.

- Offensive language or conduct towards other persons, on grounds of age, disability, gender, gender identity, pregnancy, motherhood, ethnicity, religion, faith or sexual orientation;
- Taking of property owned by the Institute, staff or other students without permission;
- Deception, fraud or dishonesty to the detriment of the Institute, its staff or students, or during academic activities;
- Dealing in unlawful drugs or other substances with similar effects;
- Other conduct that constitutes a potential significant crime, towards the Institute or the reputation of a student in their quality as a member of the Institute;
- Actions that cause or which may have caused serious damage to premises of the Institute or during academic activities or which create a risk of legal liability for the Institute;
- Physical violence or threats of same towards others;
- Behaviour that may harm the reputation of the Institute;
- Sexual harassment;
- Non-consensual sexual acts involving staff members or students of the Institute;
- Serious and/or repeated harassment of staff or students.

Incidents of improper behaviour, as included in the examples above, which are considered by the competent staff members as having a significant impact on others or on the Institute in general, or as persistent and/or repeated over a long period of time, may be treated as serious misconduct.
Breach of the Code of Conduct by students will be managed by specifically assigned members of the Institute.

17.3.1. Management Procedures for Improper Academic Conduct

Improper academic conduct is considered to be any action or omission by a student that leads to unfair advantages in an assessment.
Improper conduct can be divided into two categories:

- breaches in supervised written examinations;

- breaches in documents assessed outside of written examinations.

As well as written documents, this includes practical work, models, garments, sculptures, art works and final projects.

The definitions provided below are indicative and do not claim to limit or determine the findings of disciplinary evaluation committees; there may be other actions or conduct leading to the penalisation of a student using this procedure.

Assessment, in any form, is the means by which the Institute evaluates students' achievements of the aims in their programme and of the standards required to be awarded academic qualification. It is a fundamental principle, according to which students must be assessed fairly and equally.

Therefore, any attempt by a student to gain an advantage over other students in the performance of an examination or to help another student to achieve said advantage will be considered improper academic conduct.

The Institute has the right to ensure that assessments are carried out according to the very highest academic standards. Correct performance is therefore essential to safeguard the legitimate interests of the students as well as the reputation of the Institute. Presumed improper academic conduct that threatens the integrity of assessment procedures within the Institute as well as the maintaining of academic standards will be considered serious misconduct and will be subject to thorough investigation.

The Institute has the authority to assign penalties to students found to be guilty of improper academic conduct in any type of assessment. Improper conduct includes fraud, plagiarism, collusion or other attempts to gain unfair advantage.

In case of improper academic conduct, it is not necessary to demonstrate intention; it is sufficient for the deed to have been carried out. Each case will be examined on the basis of available evidence.

Where there are suspicions of potential improper academic conduct, it is necessary to collect and analyse all evidence, which will then be made available to the case auditor and the student before the case itself is heard. It is the student's responsibility to provide evidence to a representative.

The penalty for improper academic conduct ranges from failure of some or all examinations, through to expulsion in more extreme cases.

17.4. Disciplinary Sanctions

Students may be subjected to disciplinary sanctions commensurate to the seriousness and reiteration of the facts established, as stated in these Regulations. Disciplinary sanctions refer to any type of fraud or collusion, such as plagiarism (submission of another's work as one's own); submission of work downloaded from the Internet; commissioning a part of a work from others without attestation; exam fraud; working with others (including family members or friends) to present work; failure to comply with the protocols in place at the Institute. Any breach of copyright can lead to legal action.

17.5. Mitigating Circumstances

During enquiries on improper academic conduct, students are invited to make a statement for the purposes of mitigation, before the start or at the opening of a formal hearing. This statement will be considered an

admission of improper academic conduct. Any exceptional factors submitted for the purposes of mitigation after the hearing will not be considered. As a rule, if a student admits to improper academic conduct before a formal hearing, the hearing will not be convened; in this case, the Director of Education will evaluate the case and assign a suitable punishment. If the student provides a statement of mitigating circumstances before an undertaking to improve, this must be implemented since it has the purpose of growth and support. It is the task of the Director of Education to decide whether to apply a specific punishment or to soften said punishment in the light of any mitigation statement provided by the student, and/or other factors considered of importance. When assessing mitigation requests, the Director of Education uses the regulations and procedures for consideration of exceptional circumstances. However, it is necessary to bear in mind that the majority of circumstances leading to the approval of exceptional circumstances for a student are not sufficient to accept a request for mitigation addressed to the disciplinary academic committee.

17.6. Expulsion

Students may be expelled from the Institute for academic reasons. Following examination of the case, the Institute feels that the student must be expelled from the programme, the Director of Education will send a letter to the student, informing them of this decision. If a student is expelled for academic reasons, their registration with the Institute will be cancelled. Expelled students cannot transfer to other academic programmes in the Institute; nor can they return to their original programme.

18. Student Attendance.

At the beginning of the Academic Year, the Director of Education establishes the calendar and schedule of the lessons in accordance with the regulations in force. This calendar will be made public by affixing it to the Institute notice board or via computer.

Lesson attendance is mandatory. In fact, entrance to examinations is granted to students who attended at least 80% of the hours of training activities, excluding individual study, actually carried out, for each individual course of the academic year in which students are enrolled. Once enrolled in the course, the student is required to attend the lessons; in the presence of repeated unjustified absences the student will be suspended from lesson attendance.

The attendance of the students to the lessons is recorded by the professors in charge of the individual courses using the forms provided by the Institute or via computer.

At the end of the course, the professors and the Students & Academic Service Office, when confirming entrance to the examinations, will check attendance in accordance with the provisions of these Regulations.

The students may, in special cases, recover their unattended training activities according to the guidelines established by the Academic Board, which will assess from time to time the specific situations and needs of each student.

Following the assessment of the Academic Board, the student may, in fact, enrol by paying the related charges in the courses of the unattended lessons for the maximum of 20% of the lesson hours of each

subject.

19. Student Activities.

Every student at Istituto Marangoni Dubai participates in activities that are significant to their study time. It gives the students excellent opportunities to showcase and develop their skills, interests, and talents. The school offers a variety of extracurricular activities, including artistic, social, and cultural ones. Student groups, associations, and councils are used to carry out these activities. The goal of Istituto Marangoni Dubai is to raise the bar for student achievement, and all of these students' extracurricular activities will contribute to that goal.

Student orientation programs are designed to help freshman, transfer, and non-traditional students adjust to the academic and social life of the school, with the primary purpose to help students understand the nature of the school, the educational opportunities available to them, the mission, vision, objectives, and core values of the school, and how Istituto Marangoni Dubai operates as an institution of higher education.

It is also intended to permit students to participate in academic advising, and to inform them about matters relating to student registration, school activities, and other aspects of school life in general.

19.1. Student Social and Cultural Activities

The Student & Academic Service Department organizes, implements, and supervises all social, cultural, and entertainment programs for students. Its main objective is to help students to develop their interests and abilities, and to practice their hobbies through a variety of programs and activities.
The school places great emphasis on these extracurricular activities. It seeks to help students to develop their many talents and abilities plus make good use of their leisure time by forming student cultural and scientific societies.

Extra-curricular activities include industry projects, workshops on specific subjects, seminars, lectures with VIP guests, showroom and museum visits, as well as guidance and assistance in international competitions, shows, career fairs, awards, and scholarships, plus a variety of student social events.

The school also encourages students to meet each other in the friendly atmosphere of its surroundings. To this end, the school organizes lectures, masterclasses, workshops, and promotes extra-curricular cultural and social activities.

Istituto Marangoni Dubai emphasizes that participating in social activities is an effective means of establishing interpersonal relationships, developing leadership skills, and generally enhancing the overall academic programs.

20. Student Council.

Istituto Marangoni sets forth clear provisions for the establishment and operation of a Council of Students, which is composed of students appointed as representatives in the Academic Board.

The Council of Students is an autonomous organisational and coordinating body of the students enrolled in Istituto Marangoni programmes, whose main task is to promote students' participation and to coordinate student representatives in other academic, research and service bodies of the Institution.

The Council of Students act also as an advisory body which can make proposals for what concerns:

- education systems;
- educational activities regulations;
- the efficiency of services;
- tutoring and guidance activities;
- contributions to the educational expenditure required to students and their destination.

The Council of Students may however deliver opinions and proposals on all matters of general interest of the institute, students, and in particular on:

- teaching regulations;
- the efficiency of services;
- tutoring and guidance activities;

Istituto Marangoni provides the logistical, staff and financial support necessary for the operation of the Council of Students.

The Council of Students deliberates on the implementation of training activities organized by students themselves in the field of culture, cultural exchanges, sport and leisure and provides for the allocation of funds for this purpose. The rules for the operation of the Board of Students are set out in a specific Regulation. However, this regulation must provide rules for the election of one of its members as its President, who represents the Council of Students for all intents and purposes.

Students are involved in the publication of their research and scholarly activities through the Group's global online magazine Maze35, a digital space to cross paths with international voices of the Istituto Marangoni community. The editorial platform has been developed to exchange creativity and talent. This is the place where projects, ideas, research and case studies are shared and analysed by game changers, visionary minds, students and alumni to challenge the future of Fashion and Design, to rethink the world of luxury through a new language that values authenticity, inclusivity and respect for the environment.

It's never easy to find one's own voice out there but inspiration from others can help guide you through a universe of opportunities and knowledge.

The activities of the Students Council include, but are not limited to, the following:

- Assisting Istituto Marangoni Dubai in identifying the interests, programs, and goals of the student majority.
- Communicating those interests, programs, and goals of the student majority to Istituto Marangoni Dubai.

- Assisting Istituto Marangoni Dubai in providing students with programs to meet the needs of its students.
- The elections are conducted according to the Election Code of the Student Council.

20.1. Nomination and election

- Candidate should be an Istituto Marangoni Dubai student.
- The duration for the elected Council is three academic years.
- Each candidate should present a plan.
- The students should nominate only 5 candidates.
- The elections will take place as in the announcement period mentioned.
- The elections are held electronically through the portal using a student's ID number.
- The nominated council can vote on the president and vice president role.
- The candidate should take the council responsibilities as part of his/her priorities.

21. Student Publications and Media.

Student Media Policy

Digital media platforms are effective methods for communication, interaction, and promotion used by Istituto Marangoni Dubai.

Istituto Marangoni Dubai adheres to a set of digital media regulations to ensure the highest standards of use. These policies represent the school's mission and values and ensure effective communication and broad outreach for students, workers, partners, stakeholders, and the community.

- The UAE laws and regulations as well as the rules of the school must be followed by all Istituto Marangoni Dubai social media outlets.
- Business-related or confidential information regarding Istituto Marangoni Dubai should not be uploaded through the school's social media channels; only information that is public may be broadcast.
- Information shared on digital media platforms needs to be unbiased, up-to-date, accurate, and transparent.
- Avoid posting on sensitive topics, such as those that are political, religious, or that may be offensive to a particular ethnic community.
- Posts that might be interpreted as untrue, threatening, or abusive ought to be prevented.
- All comments must abide by copyright and intellectual property regulations.
- Avoid utilizing any materials that Istituto Marangoni Dubai does not have a legal claim to and give correct credit when using someone else's work only after getting their permission.
- The relevant department should give correct and up-to-date information that has been validated when responding to comments and inquiries.

22. Student Rights and Responsibilities.

Students must be aware of all School rules and regulations and as adults, they are responsible for their own actions.

The responsibility for complying with the class regulations includes turning off mobile phones, refraining from talking during lessons and keeping appointments with school staff and professors. Students should respect the school building. In case of damage, students will be liable to pay compensation.

For security reasons and in compliance with the local laws, students can access the school buildings only by showing their own student card, which has to be swiped at the entrance and exit, in the bar-code readers provided.
Should the student forget his/her card, the reception staff cannot allow him/her into the building. In case of loss, the student can ask for a duplicate of the student card. From the second duplicate request on, the student will be charged with an administrative fee.
Smoking is not allowed on the premises. Students caught violating the school rules inside the school may be subject to disciplinary action.
Any students who break the non-smoking regulation in public spaces will be charged with the fines set by the national authorities.

In order to keep students, their belongings and the school resources safe at all times, Istituto Marangoni Dubai requests that students do not allow or encourage the admission of people who are not enrolled at the school to the premises without explicit authorization. Students must not bring animals into the school.

Students shall:

- strive to achieve and sustain standards of academic performance as stipulated by the school in respect of the programme being followed;
- observe all the school's rules and regulations;
- submit to the sole jurisdiction of the institution in all matters (academic judgement cannot be questioned by students or any other person or body);
- be subject to the authority of the school in relation to all matters of conduct and discipline;
- attend classes and workshops regularly;
- do their utmost to produce such work as required by the school;
- apply themselves wholeheartedly to the programme of study;
- keep the school informed about any changes of permanent address, address for correspondence, telephone numbers and private e-mail addresses;
- respect and observe the rights and feelings of fellow students, School staff and visitors.

23. Student Counseling.

Student & Academic Service

The office is in charge of the organizational part of the programme timetable, exam sessions and extracurricular activities. Moreover, it provides pastoral support to students and guidance regarding timetables, deadlines, school regulations, time management and career monitoring. It is the first point of contact for students who may require counseling on personal issues.

The Student & Academic Services Office provides centralized, comprehensive, and holistic support during the academic path, connecting students with the relevant service at the earliest stages of their experience. The office works alongside the Faculty and Career Service departments to make sure students get the best support and experience at school, in order to make students' experience easier and make them feel part of an international community of students, creating value, creativity and culture every day and connecting students with the right services and opportunities whenever they need.

During the 'Welcome Week', where students receive the first induction on the school's activities and their future academic path, the Student & Academic Service Office gives presentations on various aspects of the study at Istituto Marangoni, e.g. assessments, attendance monitoring, library resources, time management, etc.

For academic counseling, Student & Academic Service officers liaise with the faculty to offer practical advice to resolve specific academic difficulties. For matters of pastoral care, Student & Academic Service officers - as well as the faculty - help students in:

- managing their time and workload;
- dealing with stress;
- getting the best from their course;
- getting tips for their assessment and exams;
- understanding and applying the school's rules;
- any other matter regarding situations which could affect academic performance.

One-to-one appointments with the Student & Academic Service Office may be made by phone, through the receptionists or by email throughout the school opening: the school will give students all necessary instructions in order to book an appointment and the procedure to be followed. A written record of these meetings may be kept in the student file for reference and to assist in monitoring of student progress. Where possible, students can expect to be received almost immediately, or to be contacted in order to arrange a suitable time. The Student & Academic Service Office also provides students with pastoral support throughout the entire duration of the program.

The school is responsible for managing health and safety risks in line with specific circumstances, and the needs of students under their care. The Student & Academic Service Office endeavours to provide a supportive environment and take a holistic approach to wellbeing – covering physical, mental and social needs. The Office gives specialist support for mental health, offering students free counselling services to help with any difficulties they are dealing with, including studying, personal relationships, being away from home and adapting to new cultural contexts.

In all the schools, Istituto Marangoni has implemented a service aimed at guaranteeing the best experience

for students by partnering with International SOS, the exclusive international platform that supports students of the most important international universities.
All students have the opportunity to access:

- a multilingual direct support 24/7 for health care, medical, psychological problems or any other type of emergency. They can access the service with a simple phone call;
- a dedicated platform where they can find updates about the most relevant information for those travelling or staying in the UAE and a special alert system in case of strikes in the city or other situations that may be relevant for travel.

Support for students with Special Educational Needs (SEN) is available to all students with learning disabilities by booking a 1-2-1 session with the Special Educational Needs (SEN) teacher. It devises a Personal Learning Plan (PLP), monitors students' progress and formalizes reasonable adjustments.

Another important activity of the Student & Academic Service Office is to receive and elaborate students' feedback, which are essential to the development of programmes and to measure their effectiveness. Students' comments are used to enhance both the successful management of the programme and the teaching & learning strategies.
Istituto Marangoni gathers students' opinions in a variety of ways, both formally and informally. A range of methods is available, which may include the following:

- online questionnaires:
- informal contact with Director of Education and staff, for example, during lectures and seminars and through appointments with academic staff;
- end of semester evaluation;
- final academic year evaluation, when students are invited to reflect on their overall experience in their school;
- formal student representation by appointment or during the scheduled official meetings;
- meeting with selected students with the external examiner (where appropriate).

When giving constructive feedback on the course and teaching methods, it would be preferable that the students identify themselves. There might be occasions when this is not appropriate, and Istituto Marangoni recognizes this exception. In these instances, the Student & Academic Service Office ensures that anonymity and confidentiality is a feature of evaluation mechanisms.
At least twice every academic year, students are given visibility on the actions taken in response to their feedback, in order to "close the feedback loop" and to communicate any improvements or issues being taken forward resulting from the student's participation. Evaluation questionnaires are sent to students throughout their study period, in the form of a web link, to their Istituto Marangoni individual email account.

24. Health Services

24.1. Safety

Istituto Marangoni Dubai places a high priority on safety and works hard to give all of its employees and students a secure environment in which to work and learn. In order to raise safety awareness and adhere to safety regulations, it also specifies the kind of safety training that is necessary for employees and students.
When on Istituto Marangoni Dubai premises, staff and students are expected to follow all Civil Defense safety laws and regulations and to behave safely.
All accidents and injuries must be reported right away by students to a teaching or staff member.
Istituto Marangoni Dubai will always maintain safe working practices, and all instructors, staff, and students are required to be aware of any harmful situations and to report them right away.
At all times and without difficulty, all emergency lanes, corridors, fire doors, emergency exits or normal exits, firefighting equipment, first aid kits, and other emergency equipment must be accessible. Personal protective equipment that complies with the necessary specifications must be accessible everywhere and must be kept in all workplaces.

Smoking is not permitted outside of approved smoking areas. Avoid smoking if you're unsure. All flammable substances, particularly oils, solvents, and trash, must not be kept close to work areas.

All students, faculty, and staff must get training in fire safety drills as part of their health and occupational safety classes. Istituto Marangoni Dubai guarantees to hold practice drills every six months.

Istituto Marangoni aims at improving the student experience by building a strong sense of protection in and out of the school. To do so, Istituto Marangoni partnered with International SOS.
International SOS offers a portal (and app), dedicated to all students of Istituto Marangoni 24/7: not only an easy way to find useful numbers and contact information, but also good advice for traveling abroad.

- Medical assistance and support: students are offered an unlimited telephone consultation with the dedicated school staff;
- Advice and alert system: the platform is activated in the event of a crisis and provides immediate response when an emergency occurs. It includes a multi-modal communication option to enable prompt assistance.

All services will be made available in the student's native language, so that no barriers can keep him/her from feeling safe and protected.

24.2. Psychological Well-being

Psychological well-being can be achieved by maintaining a positive outlook on life by developing effective coping strategies to reduce and manage stress, and through accepting and exploring oneself.
For this reason, Istituto Marangoni, in cooperation with International SOS, offers psychological support to its students: mental health is crucial, even more so for students who are far from home.

25. Academic Advising.

Istituto Marangoni Info Centre and Orientation & Admission Office

The office offers a dedicated service to potential students that ask for information related to all Istituto Marangoni schools. A dedicated team provides information through different contact channels: inbound calls, emails, webform requests, chat (available on Istituto Marangoni official website) and WhatsApp messages. Moreover, the Info Centre supports potential students in registering to Istituto Marangoni events, as Open Days or Virtual Open Days, and in booking meetings with colleagues of the 'Orientation and Admission Office', which provides a dedicated service focused on the description of Istituto Marangoni academic offer, career opportunities and admission process. Moreover, the team supports potential students for enrollment documentation, VISA requests and accommodation research. The Admissions Office provides assistance to students during their on-board process and it also supports those applicants who wish to change programmes or transfer to another school at the end of the study year.

26. Student Academic Integrity.

Istituto Marangoni is committed to providing a supportive environment in order to safeguard the quality of student experience and to give all students the best chance of success.

To help us ensure the safety of school and students, Istituto Marangoni has in place a Student Code of Conduct, given to students prior to the start of the academic year. The Code outlines the behaviour that is expected of all students at school and within the local community.

The Code also outlines procedures for dealing with behaviour classed as misconduct.

Students are expected:

- to behave in a responsible manner that will help to foster mutual respect and understanding between all members of Istituto Marangoni community;
- to act within the law and not to engage in any activity or behaviour that is likely to bring Istituto Marangoni into disrepute;
- to behave and communicate in ways that do not unreasonably offend others. Examples of unreasonably offensive behaviour include using abusive or obscene language and engaging in any form of discriminatory or anti-social behaviour;
- to treat with respect everyone with whom they come into contact, whether within the school or outside;
- to treat all Istituto Marangoni property with respect;
- to comply with requests of members of staff;
- to adhere to Istituto Marangoni Health and Safety policies and to any specific requirements that apply to areas where they work;
- to observe fire alarms and related procedures and evacuate buildings when alarms sound;
- to disclose immediately to the school, if they are charged with, and/or convicted of, a serious criminal offence.

The school has the authority to impose penalties on students who are found to have committed acts of academic misconduct in any form of assessment. Such acts may include cheating, plagiarism, collusion, or other forms of attempting to gain an unfair advantage.

In cases of academic misconduct, it is not necessary for intent to be proven. It is sufficient that the particular act has occurred. A case will be considered on the basis of evidence.

Where it is suspected that any form of academic misconduct has been committed, all evidence must be collected, collated and, prior to consideration of the case, made available to those hearing the case and to the student.

It is the student's responsibility to provide such evidence to a representative.

Penalties for academic misconduct range from failing students' assessment(s) - partially or in full, to recommending expulsion of the student in the most extreme cases.

27. Student Appeals.

Istituto Marangoni recognizes there may be occasions where students wish to raise legitimate complaints relating to their course, or the facilities and services provided by the school. It is important to both students and staff to know that such complaints will be dealt with seriously and transparently, and without fear of recrimination.

To ensure this, Istituto Marangoni has in place a Student Complaints Procedure which details procedures and parameters for making a complaint, alongside what action may be taken in response to complaints.

This procedure is designed to ensure that all student complaints are heard and responded to in a manner that is fair, transparent, timely and based on the consideration of relevant evidence. It will safeguard, as far as reasonably practicable, the interests and well-being of any student making a complaint and of Istituto Marangoni staff who may be named or otherwise involved in a complaint.

27.1. Student Grievance Policy and Procedures

Complaints should be raised as soon as possible in order to ensure prompt investigation and swift resolution. Students who wish to make a complaint must invoke the informal (stage one) complaints procedure within one calendar month of the incident that has given rise to the complaint. Students who wish to make a formal complaint must do so within three calendar months of the incident that has given rise to the complaint.

If a student's complaint overlaps with other school regulations or policies, advice should be sought from Student & Academic Services about how to progress the complaint, if at all.

The progress of a complaint through any stage of this procedure may be suspended for a reasonable period. The school reserves the right to suspend a complaint's investigation in the event of a student taking the case to law during or prior to engagement with this Procedure. The investigation will resume upon completion of any legal proceedings and outcomes of the process are known. In such cases, the 90-day completion period will be reset.

The school may, in exceptional circumstances, terminate a complaint at any stage where a student's behaviour. In relation to the complaint or investigation is deemed unacceptable or disruptive, or where a complaint is deemed to be vexatious or malicious. In such cases, the school may also invoke the disciplinary procedures in the Student Code of Conduct.

The Director of Education will assign a relevant member of the school's academic or professional staff who has had no material contact with the student or the matter under investigation to act as the 'Investigating

Officer' for the complaint.

The Investigating Officer must be able to undertake the investigation without actual or perceived conflicts of interest.

The Investigating Officer will, in the first instance:

- Contact the student to confirm that they will be conducting the investigation; Advise any relevant members of staff of the nature of the complaint;
- Obtain any relevant documentation from Stage 1;
- Invite the student to a meeting to review and clarify the terms of the complaint;
- If the student chooses not to attend a meeting, confirm to the student in writing the issue to be investigated.

The purpose of conducting an investigation is to establish the facts relevant to the complaint and to provide a full, objective and proportionate response to the student representing the school's clear position.

All parties shall be given at least 3 working days' notice of a meeting with the Investigating Officer. A meeting may be postponed if a student can provide good reason for nonattendance.

Failure or inability of a student to attend a rearranged meeting will not preclude the Investigating Officer from reaching a conclusion.

Audio and/or visual recording of meetings is not normally permitted. If, due to exceptional circumstances, it is agreed in advance that a student is permitted to record a meeting, the recording is confidential and must not be copied or disseminated in any way.

Following completion of an investigation, the investigating officer shall produce a written report outlining the process followed, details of any evidence gathered and any additional information for consideration. This will then go to the Institution Director for the final review.

Where a complaint is not upheld, a student will be informed in writing of the reasons.

Where a complaint is upheld, the outcome will provide explicit detail of what action the school will take to resolve the issue and any timescales for implementation.

The school will issue a completion of procedures letter after the internal complaint procedures have been completed.

The issue of this letter serves the following purposes:

- It fixes the date when the student completes the school's internal complaints procedures;
- It clarifies the issues considered by the school under those procedures.

28. Alumni Relations

During its 87 years of experience, Istituto Marangoni has developed and nurtured "I'M Alumni", an international and multicultural community of over 45,000 students and Alumni worldwide who share the same values and skills learned while studying at Istituto Marangoni.

The school places great value on its Alumni Community both at a global and at local level and has developed a dedicated Alumni office in order to enhance the sense of belonging to the institute, the continuous engagement of its Alumni worldwide and the creation of services to ease the networking and support the Alumni also after their graduation.

The institute has also recently created an official Alumni Group on LinkedIn that gathers more than 6,000 active Alumni from all over the world, that is the contact point to easily get in touch with the other members of the Community and to share all the events, contests and job opportunities dedicated to professionals and senior profiles.

Istituto Marangoni has also created the official Global Alumni Newsletter, sent every three months in order to share all the events, projects and activities developed by all the schools of the Group, sent to all Alumni worldwide.

In addition, thanks to the strong professional network of Alumni and Companies, the Career Service Office of each school supports its Alumni by sharing job opportunities and recruitment activities, also after the graduation.

Istituto Marangoni has also developed - at Group's level - a new division called 'IM Corporate Lab', with the aim to enhance the relations with the creative industry, proposing to selected brands and companies custom collaborations and projects that are developed by teams of Alumni, involved as consultants.

The Career Service Office provides career support for students. The purpose of the career service is to create a bridge between Istituto Marangoni Dubai graduates and the job market. To do so, mentoring and counselling activities are organised throughout the academic year. These may include workshops and individual career advice meetings with eligible students. During these individual meetings, CVs and portfolios are revised and students are encouraged to talk about their career goals and expectations, while being advised on professional paths and on strategies to tackle the professional world and, more specifically, the fashion and design industry both at local and global level.

In order to further enhance job market knowledge, the career service organizes seminars and round table discussions and specific career days with professionals, HR managers and employers, usually on specific topics such as: career paths, personnel research methods and professional figures.

Students have the possibility to book individual appointments with the Career Service staff for counselling and support through a dedicated career management platform where they can also have access to the Istituto Marangoni job board.

Thanks to the strong professional network of Alumni and Companies, the career service supports its Alumni in sharing job opportunities and recruitment initiatives also after their graduation. The career service also develops additional contacts within the industry for custom collaborations and talent.